

Oklahoma State University Institute of Technology
Face-to-Face Common Syllabus
Summer 2018

CNS 2907 CONSTRUCTION INTERNSHIP

A cooperative agreement between industry and education, which allows you to utilize and refine skills learned during your educational process. All work is performed in accordance with the industry standards and supervised by construction contractors and school representatives.

Course Purpose:

Evaluate your ability to; report to work reliably and on-time per your employer's criteria; follow instructions from supervisors and superiors; perform and complete assigned task; follow OSHA, employer and jobsite safety procedures; complete course specified reports and evaluations on-time per instructions.

Type of course: Lab

Credit Hours: 7 ; Total hours of lab for the semester: 315

Class length – 1st Half Semester

Class days and times: TBD by Employer

Prerequisites: School Dean's approval and an Overall GPA of 2.5 or greater.

Instructor Name: Val Peterson

Instructor Phone: (918) 293-4743

Office: Bld.600 / Room #117

Instructor email: val.peterson@okstate.edu

Contact: My preferred method of contact is Email . Please allow 24-48 hours to return your correspondence during the normal work week.

Instructor's Office Hours: 7:30-3:30 (Instructors class times are posted)

School Name: Construction Technologies

School's Main Phone: 918-293-4742

REQUIRED TEXT, REFERENCES, AND MATERIALS

Texts: None

References: NEC ISBN#978-145590672-7, UGLY's Electrical References
ISBN#978-1-4496-9077-9

Materials: Pen, Pencil, Notebook

Uniform/Tools: All tools as required for ECNT1253 & ECNT2473 no additional tools required.

Estimated Cost for Materials: \$ 20.00

Estimated Cost for Uniform/Tools: \$ 0.00 (tools purchase in previous courses)

Optional Resources:

N/A

Upon completion of the course, students should:

Course Objectives	Assessment of Objectives
*2806-1. (Intern 2) Perform tasks assigned by the Journeyman Electrician, at an Apprentice Electrician level of knowledge, with limited instruction and supervision	Individual will receive monthly evaluations from the Journeyman Electrician or Electrical Contractor
*2806-2. (Intern 2) Exercise all safety procedures required during electrical installations.	Individual will receive monthly evaluations from the Journeyman Electrician or Electrical Contractor
*2806-3. (Intern 2) Exercise good work ethics as expected by the employer	Individual will receive monthly evaluations from the Journeyman Electrician or Electrical Contractor

Aspects of the course objective assessments may be used in the university's assessment of student learning. If applicable, an asterisk (*) above indicates this course is used in the university assessment program.

COURSE ACTIVITIES

In this course you will:

- Perform task as assigned by supervisors
- Secure/Submit monthly Employer Evaluations, upload on-time
- Maintain daily reports, upload report weekly on-time
- Submit jobsite daily photos, upload weekly with reports on-time

EVALUATION - GRADES WILL BE BASED ON THE QUALITY AND COMPLETION OF THESE TASKS:

Employer Evaluations	60%
Weekly Report/Photo(s)	30%
Resume	10%
Total	<u>100%</u>

OSUIT Grading Scale
A = 90% -100%
B = 80% -89%
C = 70% -79%
D = 60% -69%
F = 59% & below

*The student's grade for this assignment will be used in the university's assessment of student learning. A 70% competency or higher receives a Pass rating. This Pass/Fail rating is independent of the student's course grade.

Daily and/or weekly quizzes, small weekly assignments and similar type projects: Normal return time to student by next class meeting or no later than one (1) week.

Extensive assignments, large lab projects, extensive quizzes, exams and similar type projects:
Normal return time to students in one (1) to two (2) weeks.

RECOMMENDED STUDENT COMPETENCIES/SKILLS

Skills obtained in Electrical Wiring Methods I, II & II, Motor & Controls, PLCs and NEC courses.

AUTHORIZED TOOLS

Industry standards

LATE WORK

Eleven points will be deducted from grade every day your weekly reports are late. After 3 days of a report being late report, a zero grade will be given. Employer Evaluations and final Weekly Report cannot be late; a zero grade will be given if late.

TESTING

N/A

OTHER LAB AND CLASSROOM POLICIES

Weekly access to Brightspace, daily access to email and text messages.

Any serious problems that arise during the internship should be brought to the immediate attention of the instructor. Should it become necessary, the instructor will act as mediator between the employer and the student.

Any absences must be coordinated with the employer prior to their occurrence. Being released from employment for excessive absences/tardiness or disciplinary measures will result in failure of the entire course.

SYLLABUS ATTACHMENT

View the Syllabus Attachment, which contains other important information, by visiting http://osuit.edu/center/student_syllabus_information

COURSE SCHEDULE

You are required to maintain a daily report of work experiences which you will upload, including photos, to the correct **Drop Box** weekly. You are responsible for getting your Employer Evaluations completed and uploaded to the correct **Drop Box** on-time.

Only if a problem occurs with Brightspace, may you e-mail a copy to
val.peterson@okstate.edu.

The first day of internship course will start on May 3rd. and will end on June 21st.

Week #	Due Date	Topics and Competencies	Homework
1	May 3 rd May 3 rd May 6 th	Agreements, Employer & Intern Resume Weekly Report/Photos	Due by Midnight
2	May 13 th	Weekly Report/Photos	Due by Midnight
3	May 20 th	Weekly Report/Photos	Due by Midnight
4	May 27 th May 27 th	Employer Evaluation, Half-way Weekly Report/Photos	Due by Midnight (No Exceptions)
5	June 3 rd	Weekly Report/Photos	Due by Midnight
6	June 10 th	Weekly Report/Photos	Due by Midnight
7	June 17 th	Weekly Report/Photos	Due by Midnight
8	June 21 st June 21 st	Employer Evaluation, Final Weekly Journal/Photos	Due by Midnight (No Exceptions)

This schedule may vary depending on: unforeseeable circumstances that may arise; individual class rate of comprehension and evaluation; and at the discretion of the instructor. Also weather may play a role in outside labs being rescheduled.