

Oklahoma State University Institute of Technology
Face-to-Face Common Syllabus
Fall 2017

CNS 1111 INTRODUCTION TO CONSTRUCTION

Study targets the general concepts, ideas, history and relationships of the construction trade, including employment opportunities, job descriptions, general safety and standards.

Course Purpose:

The purpose of this course is to introduce to possibilities that exist for a career in Construction Management.

Type of Course: Theory

Credit Hours: 1; Total clock hours of theory per semester: 15;

Class Length: 1st half

Class Days and Times: Varies by section. T 8:00am – 9:50am or R 8:00am – 9:50am

Prerequisites: None

Instructor Name: Darren Woodard

Instructor Phone: (918) 293-4738

Office: CNS1 Room # 105

Instructor Email: darren.woodard@okstate.edu

Contact: My preferred method of contact is e-mail. Please allow 24-48 hours to return your correspondence during the normal work week.

Instructor's Office Hours: Posted on office door or by appointment.

School Name: Construction Technologies

School Main Phone: 918-293-4742

REQUIRED TEXT, REFERENCES, AND MATERIALS

Texts: Pearson's Pocket Guide to Construction Management, Pearson, ISBN# 0-13-215610-5

References: Tools for Success, Person, ISBN # 0-13-610650-1

Materials: Hard Hat, Pencil, Notebook, USB Flash Drive, and 3 Ring Binder

Uniform/Tools: Proper clothes must be worn in both classroom and lab settings. Attire during lab periods shall comply with the construction industry's norms and standards.

Estimated Cost for Materials: \$150.00

Estimated Cost for Uniform/Tools: None

Optional Resources: None

Upon completion of the course, students should:

Course Objectives	Assessment of Objectives
Identify effective use of construction industry and OSU Institute of Technology, Okmulgee resources and tools	Reports, Presentations and Class Participation
Awareness of construction industry career/job opportunities	Reports, Presentations and Class Participation
Assessment of personal learning style and development of learning strategies to complement this learning style	Reports, Presentations and Class Participation
Develop educational and employment goals	Reports, Presentations and Class Participation
Develop a resume	Develop a completed resume

Aspects of the course objective assessments may be used in the university's assessment of student learning. If applicable, an asterisk (*) above indicates this assignment is used in the university assessment program.

COURSE ACTIVITIES

In this course students will:

- Participate in class discussions and activities.
- View videos that depict the various concepts.
- Compile a portfolio of work produced.
- Take examinations.
- Complete reading assignments.
- May be required to do quizzes.

EVALUATION - GRADES WILL BE BASED ON THE QUALITY AND COMPLETION OF THESE TASKS:

Assignments	20%
Participation	40%
Portfolio Project	20%
Exams	20%
Total	<u>100%</u>

OSUIT Grading Scale
A = 90%-100%
B = 80%-89%
C = 70%-79%
D = 60%-69%
F = 59% & below

*The student's grade for this assignment will be used in the university's assessment of student learning. A 70% competency or higher receives a Pass rating. This Pass/Fail rating is independent of the student's course grade.

Daily and/or weekly quizzes, small weekly assignments and similar type projects: Normal return time to student by next class meeting or no later than one (1) week.

Extensive assignments, large lab projects, extensive quizzes, exams and similar type projects: Normal return time to students in one (1) to two (2) weeks.

RECOMMENDED STUDENT COMPETENCIES/SKILLS

None

AUTHORIZED TOOLS

Students may use any/all course materials, including books and notes, while participating in classroom activities. All quizzes and written assignments are to be completed independently; no collaboration with classmates is permitted and any instance of such will be considered academic dishonesty.

LATE WORK

No late work will be accepted, unless arrangements have been made prior to the due date.

TESTING

Refer to “Academic Dishonesty” in the syllabus attachment

OTHER LAB AND CLASSROOM POLICIES

None

SYLLABUS ATTACHMENT

View the Syllabus Attachment, which contains other important information, by visiting http://osuit.edu/center/student_syllabus_information

Course Schedule			
Course Outline Schedule	Topic	Assignments	Due Date
Week 1	Syllabus, Intro to OSUIT, and Module 1 First Impressions		
Week 2	Module 2 - Building Relationships	Resume Draft	14-Sep
Week 3	Module 3 - Team Work	Resume Revision	21-Sep
Week 4	Module 5 Communication Skills	Final Resume	28-Sep
Week 5	Module 6 - Communication Skill Continued		
Week 6	Module -8 Thinking Critically		
Week 7	Final Exam		19-Oct

Schedule is subject to change at instructor discretion.