



General Education Courses

Prior Learning Assessment Opportunities

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Students may earn credit for one (1) course per exam, unless otherwise noted.

Course ID	Course Name	Credit Hours ¹	AP [®] Exam ₂ (Min. Score=3)	CLEP [®] Exam (Min. Score=50)	DSST [®] Exam ₃ (Min. Score=400)	Industry Assessment (Min. Score=70)	Portfolio
ACCT 2103	Financial Accounting	3		Financial Accounting			
BADM 1113	Introduction to Business	3			Introduction to Business		✓
BADM 2063	Business Law	3		Introductory Business Law			
BADM 2153	Marketing Principles	3		Principles of Marketing			
BIOL 1014	Biology (Non-Majors)	4		Natural Sciences			
BIOL 1114	General Biology	4	Biology	Biology, General			
CHEM 1314	General Chemistry I	4	Chemistry				
CS 1013	Computer Literacy and Applications	3	Computer Science A	Information Systems and Computer Applications	Computing and Information Technology	Office Proficiency Assessment & Certification Exams (OPAC)	
ECON 2103	Microeconomics	3	Microeconomics	Principles of Microeconomics			
ECON 2203	Macroeconomics	3	Macroeconomics	Principles of Macroeconomics			
ENGL 1033	Technical Writing I	3			Technical Writing**		✓
ENGL 1113	Freshman Composition I	3	English Language and Composition or English Literature and Composition	College Composition Modular*	Principles of Advanced English Composition* (2-part exam: Multiple Choice & hand written essay + Portfolio)		✓
ENGL 1213	Freshman Composition II	3					✓
ENGL 2033	Technical Writing II	3					✓
ENGL 2113	Creative Writing	3					✓
GEOG 2243 & SOC 1113	Geography & Introductory Sociology	6		Social Sciences and History			

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HHP 1113	Personal Health	3			Health and Human Development		✓
HIST 1483	US History to 1865	3		History of the United States I			
HIST 1493	US History Since 1865	3		History of the United States II			
HIST 1613	Western Civilization to 1500	3		Western Civilization I: Ancient Near East to 1648			
HIST 1623	Western Civilization After 1500	3		Western Civilization II: 1648 to the Present			
HUM 1013 or HUM 1033	Humanities I or Humanities II	3		Humanities	Art of the Western World		✓
HUM 1113	Music Appreciation	3	Music Theory				
HUM 2563	Comparative Cultures	3			Introduction to Geography or General Anthropology		
MATH 1493	Math for Critical Thinking	3		College Mathematics	Fundamentals of College Algebra		
MATH 1513	College Algebra	3		College Algebra			
MATH 2003	Business Mathematics	3			Business Mathematics		
MATH 2144	Calculus I	4	Calculus AB	Calculus			
MGMT 2313	Principles of Management	3		Principles of Management	Principles of Supervision		✓
MGMT 2603	Human Resource Management	3			Human Resource Management		✓
MGMT 2913	Leadership and Organizational Behavior	3			Organizational Behavior		✓

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PHIL 1013	Ethics of Leadership	3			Business Ethics and Society		✓
PHIL 1213	Ethics	3			Ethics in America		✓
PHYS 1114	General Physics I	4	Physics 1: Algebra-Based				
PHYS 1204	General Physical Science	4	Environmental Science	Natural Sciences (if the student has Algebra)			
PHYS 1214	General Physics II	4	Physics 2: Algebra-Based				
POLS 1113	US Government	3	Government & Politics: Comparative or Government & Politics: United States	American Government			
PSYC 1113	Introductory Psychology	3	Psychology	Introductory Psychology			
PSYC 2583	Developmental Psychology	3		Human Growth and Development	Lifespan Developmental Psychology		
SOC 1113	Introductory Sociology	3		Introductory Sociology			
SPAN 1115 & SPAN 1225	Elementary Spanish I & Elementary Spanish II	6 - 9	Spanish Language & Culture	Spanish Language or Spanish with Writing			
SPCH 1113	Introduction to Speech Communications	3			Principles of Public Speaking** (2-part exam: Multiple Choice & Oral Speech)		✓
STAT 2013	Elementary Statistics	3	Statistics		Principles of Statistics		

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✓ Required Portfolio Documents		
Course ID	Course Name	Required Portfolio Documents
BADM 1113	Introduction to Business	<ul style="list-style-type: none"> Comprehensive, professional resume highlighting relevant business experience in management, organization, human resources, marketing, finance, and business ethics Proof of certification and/or training related to business systems (if applicable) Two letters of recommendation from former employers endorsing prior professional conduct
ENGL 1033	Technical Writing I	<ul style="list-style-type: none"> Comprehensive, professional resume highlighting relevant business experience Two letters of recommendation from former employers endorsing the student's communication skills Writing samples to include a business letter addressing a customer's dissatisfaction, emails to supervisor, colleague, and subordinate related to changes in policy, memorandum sharing good news (samples can be either from prior employers you authored or generated from scratch as samples of the student's communication style)
ENGL 1113	Freshman Composition I	<ul style="list-style-type: none"> Successful completion of the College Composition Modular (minimum score 50) Submission of a writing sample packet that includes 4 essays, 2-4 pages in length: narrative, descriptive effect, definition, illustrative, and process (submissions should include an outline, rough draft, and revised/final version) Cover letter highlighting why the student believes (s)he mastered this course and how the samples reflect the student's communication style and past experiences Two letters of recommendation from former employers endorsing the student's communication skills
ENGL 1213	Freshman Composition II	<ul style="list-style-type: none"> Have taken or received credit for ENGL 1113 (a prerequisite course) Submission of a writing sample packet that includes 2, original, non-research essays, 2-4 pages in length: compare-contrast, cause-effect, and/or classification-division (submissions should include an outline, rough draft, and revised/final version) Submission of an 8-12-page, MLA formatted, original research argument essay demonstrating knowledge of an argument, the writing process, the third point of view, research, and MLA formatting (submissions should include an outline, rough draft, revised/final version, and incorporate 10 references using proper paraphrasing and quotations) Cover letter highlighting why the student believes (s)he mastered this course and how the samples reflect the student's communication style and past experiences Two letters of recommendation from former employers endorsing the student's communication skills

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✓ Required Portfolio Documents		
Course ID	Course Name	Required Portfolio Documents
ENGL 2033	Technical Writing II	<ul style="list-style-type: none"> Have taken or received credit for ENGL 2033 (a prerequisite course), or comparable equivalency Comprehensive, professional resume highlighting relevant business experience Two letters of recommendation from former employers endorsing the student's communication skills Writing samples to include 4, original, 8-10-page documents that illustrate the student's ability to generate technical reports, collect data and research, provide technical descriptions, and generate interpretative analysis. Writing samples will be assessed based on student's ability to create formal reports that are well organized, stylistically relevant, formatted consistently, and includes graphics elements or illustrations.
ENGL 2113	Creative Writing	<ul style="list-style-type: none"> Cover letter highlighting why the student believes (s)he mastered this course from prior professional experience Comprehensive, professional resume highlighting relevant communication experience Two letters of recommendation from former employers endorsing the student's communication skills Submission of a writing sample packet that includes 4, original, non-research pieces, 2-6 pages in length: fiction, non-fiction, poetry, play or movie script, or biographical (including autobiographical) Submission of a 6-10-page, research persuasive essay demonstrating knowledge of an argument, the writing process, the third point of view, and applied research (submissions should include evidence of first draft and revision of the work such as an outline, rough draft, and final version)
HHP 1113	Personal Health	<ul style="list-style-type: none"> Cover letter highlighting why the student believes (s)he mastered this course from prior professional experience Comprehensive, professional resume highlighting relevant experience including (but not limited to) health education, training in workplace safety, workshops related to substance abuse, mental health, first aid/CPR, Title IX, blood borne pathogens, or other health related events Proof of certification and/or training related to relevant experience (if applicable) A letter of recommendation from former employers endorsing the student's knowledge and practice of health and wellness in the workplace

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HUM 1013	Humanities I	<ul style="list-style-type: none"> Cover letter highlighting why the student believes (s)he mastered this course from prior professional experience Submission of a writing 4-6 pages writing sample with references related to themes involving the classical period through the European Renaissance Comprehensive, professional resume highlighting relevant experience in the humanities including but not limited to work in museum or other cultural institution One letter of recommendation from former employers endorsing the student's prior work
HUM 1033	Humanities II	<ul style="list-style-type: none"> Cover letter highlighting why the student believes (s)he mastered this course from prior professional experience Submission of a writing 4-6 pages writing sample with references related to themes involving the Baroque period through (Post) Modernism Comprehensive, professional resume highlighting relevant experience in the humanities including but not limited to work in museum or other cultural institution One letter of recommendation from former employers endorsing the student's prior work
MGMT 2313	Principles of Management	<ul style="list-style-type: none"> Cover letter highlighting why the student believes (s)he mastered this course from prior professional experience Comprehensive, professional resume highlighting relevant experience in business including supervising staff in areas of planning, organizational leadership, human resources, program oversight, and fiscal accountability Proof of certification and/or training related to relevant experience (if applicable) Two letters of recommendation from former employers endorsing the student's prior work
MGMT 2603	Human Resource Management	<ul style="list-style-type: none"> Cover letter highlighting why the student believes (s)he mastered this course from prior professional experience Comprehensive, professional resume highlighting relevant experience and extensive work in human resource management and development Proof of certification and/or training related to relevant experience (if applicable) Two letters of recommendation from former employers endorsing the student's prior work

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MGMT 2913	Leadership and Organizational Behavior	<ul style="list-style-type: none"> ▪ Cover letter highlighting why the student believes (s)he mastered this course from prior professional experience ▪ Comprehensive, professional resume highlighting extensive experience as an organizational leader with a background in resource management, diversity, helping staff with professional growth, motivation, organizational development and change, implementation, group dynamics and performance improvement planning ▪ Proof of certification and/or training related to relevant experience (if applicable) ▪ Two letters of recommendation from former employers endorsing the student's prior work
PHIL 1013	Ethics of Leadership	<ul style="list-style-type: none"> ▪ Essay of 4-6 page with references discussing three core principles to ethical leadership ▪ Comprehensive, professional resume highlighting relevant experience that speaks to the student's experience as an ethical employee ▪ Two letters of recommendation from former employers endorsing the student's ethical behavior in a professional setting
PHIL 1213	Ethics	<ul style="list-style-type: none"> ▪ Essay of 4-6 page with references discussing three core principles to ethical behavior in the workplace ▪ Comprehensive, professional resume highlighting relevant experience that speaks to the student's experience as an ethical employee ▪ Two letters of recommendation from former employers endorsing the student's ethical behavior in a professional setting
SPCH 1113	Introduction to Speech	<ul style="list-style-type: none"> ▪ An 8-10-minute excerpt of a speech or formal public presentation ▪ Proof of certification and/or training related to speech or public presentation such as Toastmasters International (if applicable) ▪ A letter of recommendation from a professional contact attesting to the student's skills as a presenter, trainer, or public presenter

¹ Students may earn between 6-9 credit hours depending on the scoring rank achieved.

² AP exams are administered through the College Board website: <https://apstudents.collegeboard.org/about-ap-exams>

³ DSST exams are administered through the College Credit website: <https://www.getcollegecredit.com/>

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